

## Consultation Agreement

### **Nature of Work Performed by Practitioner:**

I understand that my practitioner evaluates my entire condition based on a holistic, homeopathic approach, and seeks to assist me to stimulate my body's own healing mechanisms with the use of substances prepared according to the guidelines of the Homeopathic Pharmacopoeia of the U.S, as regulated by the FDA. I understand that my practitioner may also discuss with me the use of other integrative therapeutics to improve my health, and that these are within her scope of practice to the extent that she incorporates them. I agree that I am interested in enhancing my own abilities to establish health in mind and body.

### **Training and Credentials of Practitioner:**

I have reviewed the training and credentials of the practitioners listed below. I understand that my practitioner is not a medical doctor, has not presented herself as such, and does not seek to diagnose, treat, or prescribe for disease, disorder or other pathological conditions, and that she provides health consultation services under the California Business and Professions Code sections 2053.5 - 6.

#### **Karen Allen, CCH:**

Karen Allen attended Texas A&M University where she received a Bachelor of Science degree in 1978. She completed a 3-year certificate program at the Pacific Academy of Homeopathic Medicine in San Francisco, California, completed in 1994. She is nationally certified in homeopathy by the Council for Homeopathic Certification.

#### **Mary Johnston, CCH:**

Mary Johnston attended University of Massachusetts (Amherst) where she received a Bachelor of Arts degree in 1985. She completed a 3-year certificate program at the Pacific Academy of Homeopathic Medicine in San Francisco, California, completed in 2001. She is nationally certified in homeopathy by the Council for Homeopathic Certification.

### **Cost of Consultation:**

I have reviewed the fee statement below. I agree to pay these fees at the time that services are provided, by cash, check or credit card to Homeopathic Tutorials. I agree to the office policies and charges as described in the fee statement.

### **Professional Conduct and Consultation:**

Practitioner agrees to honor confidentiality and assures professional conduct as defined by the Code of Ethics of the Council for Homeopathic Certification; Client grants permission for my practitioner to discuss details of my health in conferral with colleagues and other practitioners with whom client consults without additional confidentiality waiver. This agreement becomes part of client's case records. Client agrees to consult a licensed physician for any medical concern that now exists or arises at any time during the term of this agreement, and to inform my practitioner of my physician's assessment in so far as it applies to my work with her.

Client Signature and Date: \_\_\_\_\_

Practitioner Signature and Date: \_\_\_\_\_

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### **Integrative Healthcare for Wellness and Fertility**

www.karenallenhypnotherapy.com phone: 415-944-8896 fax: 415-354-4220

The Flood Building, 870 Market Street, Suite 756, San Francisco, CA 94102

## **Fees and Policies For Consultation**

### **Consultation Fees:**

Initial consultation (2 hours)	\$ 375
Therapeutic Focus consult (1 hour)	\$ 155
Follow up consultation (30 - 60 minutes)	\$ 85 - 155
Acute consultation (15 minutes)	\$ 45
Gemmotherapy/Biochemic consultation (30 minutes)	\$ 85
Counseling / hypnotherapy consultation (75 minutes)	\$ 185

This includes all homeopathic remedies, call-in time support, and brief check in calls as required to track response. Any additional supplements (herbs, gemmotherapy tinctures, cell salts, flower essences) are charged if provided by our office, or can be obtained independently by the client from health food stores, etc.

### **General Policies Regarding Fees, Payment, and Scheduling:**

**Payment:** The client is responsible for payment of all fees at time of service. Payment may be made with cash, check, credit card (AmEx, Visa, MasterCard, Discover) or Paypal. Clients who have off-site consultations are asked to keep a credit card on file with the office to simplify payment. A \$40 fee will be charged for any check returned to this office unpaid.

**Insurance / HSA / FSA:** This office will provide account statements that clients may submit to their insurance companies or FSA/HSA managers for reimbursement. This office does not file any forms for insurance or reimbursement. Clients are encouraged to investigate all options for insurance reimbursement or use of plans such as Flexible Spending Accounts (FSA) and Health Savings Accounts (HSA), which allow reimbursement of payment with pre-tax funds.

**Cancellations:** If it is necessary to cancel / reschedule an appointment, notification of schedule change must be made at least 24 hours in advance; appointments that are missed or cancelled late represent time that was scheduled for the client, and will be charged the full fee.

**Interim Support:** For scheduling, brief check-ins and acute complaints, please call during morning call-in time. There is no charge for calls during this time. These are intended to be brief calls that can be taken care of in 5 minutes or so; if an acute appointment (usually 15 minutes) is required, it can often be scheduled later that day. Call in time for Karen Allen, CCH: 7 – 7:30 am PST, Monday – Thursday each week  
Call in time for Mary Johnston, CCH(Cand) is 8:30-9am PST, Monday – Thursday each week  
The office is closed on the weekends. Clients with urgent conditions may call Karen's cell phone 415.846.5895; there is always an acute consult fee for an urgent call to this cell phone.

**Email:** Clients can email Keli at [keli@karenallhomeopathy.com](mailto:keli@karenallhomeopathy.com) for scheduling, questions and other non-urgent topic. Calls are generally answered each day, emails are answered as time allows, which can be delayed during times of travel or high volume of email. If there is any concern that requires prompt response, or you have not gotten a reply from an email in the timeframe you require, please call.

**Off-Site Consultation:** Clients who live outside of the San Francisco Bay area can schedule consultation by telephone or web audio-video conference using Google video, iChat or Skype.

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